

CEO

(Uni): Fire Evacuation

Location: Grange Castle

Started at: 2014-10-16 16:08

Ended at: 2014-10-17 10:18

Author: Micheal Fitzgerald

Lost working hours: 48

Summary

Class B fire in racking within Warehouse 1 due to electrical fault. Investigation ongoing. 2 shocked colleagues but no injuries. Smoke damage to product within 10 metre radius of fire. Warehouse closed for next 4 shifts due to investigation.

Root Cause

Investigation on going. Electrical fault in cabling running from humidifier.

Victims

2

Corrective Actions

To be confirmed after investigation is completed.

Associated Documents (0)

No associated documents

Recognised Situation Log

16/10/2014 16:08 - Micheal Fitzgerald

New incident started

 Note: Incident started

16/10/2014 16:09 - Micheal Fitzgerald

Action Completed 'FIRE ALARM EVACUATION'



No note


1 FIRE ALARM EVACUATION

Fire alarm has been activated. Stay Calm, now take control of the incident. USE SHARE ALL LINK

16/10/2014 16:11 - Micheal Fitzgerald

Note added

'FIRE PANEL'

 Note: Zone 2 smoke detector 127 activated

2 FIRE PANEL

Check Fire Panel to find the Fire Sensor that has been activated. USE DOCUMENTS LINK

16/10/2014 16:11 - Micheal Fitzgerald

Action Completed 'FIRE PANEL'



No note

2 FIRE PANEL

Check Fire Panel to find the Fire Sensor that has been activated. USE DOCUMENTS LINK

16/10/2014 16:11 - Micheal Fitzgerald

Action N/A 'FALSE OR GENUINE'



No note

3 FALSE OR GENUINE

If Fire alarm activation is false, give the "all clear" or if genuine initiate Emergency Response procedures. USE TEXT ALL LINK

16/10/2014 16:11 - Micheal Fitzgerald

 Note: Micheal Fitzgerald called Emergency Service (0212307165)

1 FIRE ALARM EVACUATION

Fire alarm has been activated. Stay Calm, now take control of the incident. USE SHARE ALL LINK

16/10/2014 16:12 - Micheal Fitzgerald

 Note: Micheal Fitzgerald called Director of Facilities (00353833500507)

1 FIRE ALARM EVACUATION

Fire alarm has been activated. Stay Calm, now take control of the incident. USE SHARE ALL LINK

16/10/2014 16:12 - Micheal Fitzgerald

Action Completed 'GENUINE'




No note

4 GENUINE

Attempt to tackle the fire, if safe to do so. Call 999 if fire is out of control! State exact location of the incident.. USE CONTACTS LINK

16/10/2014 16:12 - Micheal Fitzgerald

 Note: Micheal Fitzgerald called Security (0833500507)

1 FIRE ALARM EVACUATION

Fire alarm has been activated. Stay Calm, now take control of the incident. USE SHARE ALL LINK

16/10/2014 16:12 - Micheal Fitzgerald

Action Completed 'MEET & DIRECT'



No note

5 MEET & DIRECT

Liaise with Emergency Services on arrival.Position designated person at entrance to meet and direct Fire service to the scene of the incident. USE DOCUMENTS LINK

16/10/2014 16:13 - Micheal Fitzgerald

Action Completed 'EVACUATION & ASSEMBLY'



No note

6 EVACUATION & ASSEMBLY

Persons have evacuated and gathered at the Assembly Point. Ensure role call is carried out! USE ADD NOTE LINK

16/10/2014 16:13 - Micheal Fitzgerald

Note added
'NOTIFICATION'

 Note: Can't notified of extent of incident all colleagues accounted for at assembly points Fire services on site

7 NOTIFICATION

Notified a member of the CMT with update. USE CONTACTS LINK

16/10/2014 16:13 - Micheal Fitzgerald

Action Completed 'NOTIFICATION'



No note

7 NOTIFICATION

Notified a member of the CMT with update. USE CONTACTS LINK

16/10/2014 16:14 - Micheal Fitzgerald

Action Completed 'CORDON AREA'



No note

8 CORDON AREA

Prevent contamination of the scene and any possible evidence. This information to be relayed to emergency services immediately? USE ADD NOTE LINK

16/10/2014 16:16 - Micheal Fitzgerald

Action Completed 'RECORD'




No note

9 RECORD

Record as much info as possible incl. Photographs, video etc. USE ADD PHOTO LINK AND ADD NOTE LINK

16/10/2014 16:16 - Micheal Fitzgerald

 Scene photo added




 Note: Uploaded picture

10 SERVICE ISOLATION

Confirm with facilities manager that all services have been isolated i.e. electricity, gas, etc.? SEE TEAM UNDER CONTACTS LINK

16/10/2014 16:18 - Micheal Fitzgerald

 Scene photo added



 Note: Uploaded picture

10 SERVICE ISOLATION

Confirm with facilities manager that all services have been isolated i.e. electricity, gas, etc.? SEE TEAM UNDER CONTACTS LINK

16/10/2014 16:19 - Micheal Fitzgerald

Action Completed 'SERVICE ISOLATION'



No note

10 SERVICE ISOLATION

Confirm with facilities manager that all services have been isolated i.e. electricity, gas, etc.? SEE TEAM UNDER CONTACTS LINK

16/10/2014 16:20 - Micheal Fitzgerald

Note added

'NEXT OF KIN'



Note: No colleagues injured 2 colleagues in shock being sent to General Hospital HR following on

11 **NEXT OF KIN**

If persons injured, next of kin information acquired and person designated to contact family? USE CONTACTS LINK

16/10/2014 16:20 - Micheal Fitzgerald

Action Completed 'NEXT OF KIN'



No note

11 **NEXT OF KIN**

If persons injured, next of kin information acquired and person designated to contact family? USE CONTACTS LINK

16/10/2014 16:20 - Micheal Fitzgerald

Action Completed 'COUNSELLING'



No note

12 **COUNSELLING**

Counselling resources required for staff. SEE TEAM UNDER CONTACTS LINK AND SUPPLIERS LINK

16/10/2014 16:20 - Micheal Fitzgerald

Action Completed 'MEDIA'



No note

13 **MEDIA**

Refer all press or media enquiries to the Communication team at whose discretion a statement may be issued. SEE TEAM UNDER CONTACTS LINK

16/10/2014 16:20 - Micheal Fitzgerald

Action Completed 'UNDER CONTROL'



No note

14 **UNDER CONTROL**

Fire Under Control. Liaise with EHS Dept to start the investigation process.SEE TEAMS UNDER CONTACTS LINK

17/10/2014 10:14 - Micheal Fitzgerald

Note added

'UNDER CONTROL'



Note: Stopped incident on device.

14 **UNDER CONTROL**

Fire Under Control. Liaise with EHS Dept to start the investigation process.SEE TEAMS UNDER CONTACTS LINK

Key Issues Log

| Time | Issue | Resolved |
|---------------------|--|---|
| 2014-10-16 16:27 | Ensure Corporate HQ have been informed <i>Opened by Micheal Fitzgerald</i> | <input checked="" type="checkbox"/> 2014-10-16 16:28 by Micheal Fitzgerald |
| 2014-10-16 16:27 | Ensure HR colleague travels to hospital with any injured colleagues <i>Opened by Micheal Fitzgerald</i> | <input type="checkbox"/> |

Strategic Aims Log

| Time | Issue | Resolved |
|---------------------|---|--------------------------|
| 2014-10-16 16:27 | Prepare Media statements <i>Opened by Micheal Fitzgerald</i> | <input type="checkbox"/> |

Event Action Log

| | |
|------------------|---|
| 2014-10-16 16:08 | StartEvent by Fitzgerald, Micheal |
| 2014-10-16 16:08 | LocationUpdate by Fitzgerald, Micheal |
| 2014-10-16 16:09 | MarkComplete by Fitzgerald, Micheal FIRE ALARM EVACUATIONFire alarm has been activated. Stay Calm, now take control of the incident. USE SHARE ALL LINK |
| 2014-10-16 16:11 | AddNote by Fitzgerald, Micheal FIRE PANELCheck Fire Panel to find the Fire Sensor that has been activated.USE DOCUMENTS LINK |
| 2014-10-16 16:11 | MarkComplete by Fitzgerald, Micheal FIRE PANELCheck Fire Panel to find the Fire Sensor that has been activated.USE DOCUMENTS LINK |
| 2014-10-16 16:11 | MarkNotApplicable by Fitzgerald, Micheal FALSE OR GENUINEIf Fire alarm activation is false, give the "all clear" or if genuine initiate Emergency Response procedures. USE TEXT ALL LINK |
| 2014-10-16 16:11 | PlacedCall by Fitzgerald, Micheal FIRE ALARM EVACUATIONFire alarm has been activated. Stay Calm, now take control of the incident. USE SHARE ALL LINK |
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| 2014-10-16 16:16 | AddPhoto by Fitzgerald, Micheal SERVICE ISOLATIONConfirm with facilities manager that all services have been isolated i.e. electricity, gas, etc.? SEE TEAM UNDER CONTACTS LINK |
| 2014-10-16 16:18 | AddPhoto by Fitzgerald, Micheal SERVICE ISOLATIONConfirm with facilities manager that all services have been isolated i.e. electricity, gas, etc.? SEE TEAM UNDER CONTACTS LINK |
| | MarkComplete |

| | |
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| 2014-10-16 16:27 | AddStrategicAim by Fitzgerald, Micheal UNDER CONTROLFire Under Control. Liaise with EHS Dept to start the investigation process.SEE TEAMS UNDER CONTACTS LINK |
| 2014-10-16 16:28 | EditKeyIssue by Fitzgerald, Micheal UNDER CONTROLFire Under Control. Liaise with EHS Dept to start the investigation process.SEE TEAMS UNDER CONTACTS LINK |
| 2014-10-17 10:14 | AddNote by Fitzgerald, Micheal UNDER CONTROLFire Under Control. Liaise with EHS Dept to start the investigation process.SEE TEAMS UNDER CONTACTS LINK |
| 2014-10-17 10:18 | LocationUpdate by Fitzgerald, Micheal UNDER CONTROLFire Under Control. Liaise with EHS Dept to start the investigation process.SEE TEAMS UNDER CONTACTS LINK |
| 2014-10-17 10:18 | StopEvent by Fitzgerald, Micheal UNDER CONTROLFire Under Control. Liaise with EHS Dept to start the investigation process.SEE TEAMS UNDER CONTACTS LINK |